



## ONCE YOUR FUNDRAISER IS OVER

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### 01 **Let us know how your fundraiser went!**

Once your event is over, we would love to know how it went! Email [communicationsalzswp@alzswp.ca](mailto:communicationsalzswp@alzswp.ca) or call our office and let us know your event highlights, successes and how your fundraising went.

### 02 **Submit Your Donation**

If you have collected donations through your Anything for Alzheimer's fundraising page, the funds will be transferred directly to us, and tax receipts will be emailed directly to donors – there is nothing further you need to do.

If you have collected bills and coins, please count your donations before coming into the office. We cannot provide tax receipts to donors without a copy of their full name, address and phone number. Remember to include a note with your name and the name of your fundraising event so we know the donation has come from you. Please do not mail cash; if cash is mailed, your carrier cannot guarantee that your donation will be delivered.

### 03 **Share Your Photos**

We love to see your amazing fundraisers! So, feel free to share your photos, videos and inspiring stories with us by emailing them to [communicationsalzswp@alzswp.ca](mailto:communicationsalzswp@alzswp.ca). If sharing on social media, remember to tag us @AlzSWP on Facebook, Instagram and LinkedIn. Don't forget to use the hashtags #AnythingforAlz and #AlzSWP.

### 04 **Say Thank You!**

Always remember to thank everyone who supported and participated in your fundraiser with a phone call, email or card. People will enjoy hearing how much you raised, and you may be able to encourage others to hold their own Anything for Alzheimer's fundraiser!

**We hope you find it useful, but if you have any further questions, please give us a shout: [communicationsalzswp@alzswp.ca](mailto:communicationsalzswp@alzswp.ca)**